

-7th STAFF WEEK- UNIVERSITY OF THE BASQUE COUNTRY

21-25 OCTOBER 2024

- WELCOME SERVICES FOR
INTERNATIONAL STUDENTS AND STAFF -

THEME: WELCOME SERVICES FOR INTERNATIONAL STUDENTS AND STAFF

DEADLINE TO APPLY: 14 JUNE 2024

LIST OF POTENTIAL TOPICS YOU CAN SUGGEST IN YOUR APPLICATION FORM

The final programme will cover part of these topics. It will be drafted depending on the topics suggested by the selected applicants

1. GENERAL

- Structure and services of Welcome Centres/Units (both for international students and staff or just for staff).

2. BEFORE ARRIVAL

- Welcome Services as a tool to increase the attractiveness of the university for potential visitors.
- Innovative ways to provide information before arrival.

3. DURING THE STAY

- Welcome Days/Weeks.
- Accommodation possibilities. Strategies to face the increasing lack of accommodation.
- Services/activities for families.
- Buddy and mentoring programmes.
- Ways to integrate the international visitors at local communities.
- Intercultural competences and certificates for staff. Importance of inter-cultural awareness and knowledge of staff to welcome international visitors.
- Emotional wellbeing. Psychological support for international students and staff.

4. DEPARTURE

- Information before departing.
- Communication plans to build and maintain an international community, during and after the mobility.

5. AND MORE...

- Other topics related to Welcome Centres/Services for international students and/or staff.

***** IMPORTANT: ONLY STAFF WITH EXPERIENCE IN ONE OR SEVERAL OF THESE TOPICS WILL BE SELECTED**

PROGRAMME (TENTATIVE)

WELCOME SERVICES FOR INTERNATIONAL STUDENTS AND STAFF

21 OCTOBER 2024 - DONOSTIA/SAN SEBASTIAN



- Registration 09:00
- Welcome to UPV/EHU and its Campus of Gipuzkoa 09:30
- Presentation about UPV/EHU. A glimpse to Basque Language and Culture 10:00
- Coffee break 11:00
- Let's meet each other! 11:30 -13:00
- Welcome lunch offered by UPV/EHU 14:00
- Afternoon activity. To be published in June
- Night in Donostia/San Sebastián

22 OCTOBER 2024 - DONOSTIA/SAN SEBASTIAN



- Participants' presentations on best practices I. TOPIC 1 09:00
- Coffee break 11:00
- Participants' presentations on best practices II. TOPIC 1. 11:30
- Tour of the Campus 13:00 - 13:30
- Lunch break 13:30
- Afternoon activity. To be published in June
- Night in Donostia/San Sebastián

23 OCTOBER 2024 - VITORIA-GASTEIZ



- Bus transfer from Donostia/San Sebastian to Vitoria-Gasteiz 08:15
- Welcome to UPV/EHU's Campus of Araba 09:45
- Participants' presentations on best practices I. TOPIC 2 10:00
- Coffee break 11:00
- Participants' presentations on best practices II. TOPIC 2 11:30 - 13:00
- Lunch break 14:00
- Afternoon activity. To be published in June
- Bus transfer from Vitoria-Gasteiz to Bilbao. Night in Bilbao

24 OCTOBER 2024 - BILBAO



- Participants' presentations on best practices I. TOPIC 3 09:00
- Coffee break 11:00
- Participants' presentations on best practices II. TOPIC 3 11:30 - 13:00
- Lunch break 13:30
- Free afternoon. Night in Bilbao

25 OCTOBER 2024 - BILBAO



- Participants' presentations on best practices I. TOPIC 4 09:00
- Coffee break 11:00
- Participants' presentations on best practices II. TOPIC 4 11:30
- Evaluation. Certificates. Closing 13:00 - 13:30

GENERAL INFORMATION

1. APPLICATION

- Please, fill in the application form and send it to us before the 14th of June 2024 via the following link (*the sooner, the better*):
<https://www.encuestafacil.com/respweb/cuestionarios.aspx?EID=2938176>
- The updated information will be available in the English version of our website:
<https://www.ehu.eus/en/web/nazioarteko-harremanak/en-staff/staff-training-week>
- As places are limited to around 25 people, the participants will be selected based on geographical diversity and fields of interest. We will give priority to staff related to Welcome Services and/or with experience in the topics indicated above. We will make a first selection round in mid-May and, if there are places left, a second selection round will take place in the end of June. *We encourage you to apply as soon as possible.*

2. COSTS

- UPV/EHU will cover the following:
 - 21 October: Lunch and programmed afternoon activity in Donostia/San Sebastián.
 - 22 October: Programmed afternoon activity in Donostia/San Sebastián.
 - 23 October: Bus from Donostia/San Sebastián to Vitoria-Gasteiz in the morning. Bus from Vitoria-Gasteiz to Bilbao in the afternoon.
 - 23 October: Programmed afternoon activity in Vitoria-Gasteiz.
- Participants will have to organize and cover travel and accommodation. Please do not make arrangements before we have confirmed your participation. Applicants, who will get our confirmation, will get travel and accommodation information. Participants will have to cover the rest of expenses.

3. CONTACT

Email: donostia.welcomecentre@ehu.eus
Tel. +34 943 015127 (from 09:00 to 15:00)



Universidad
del País Vasco

Euskal Herriko
Unibertsitatea

*Do not miss this
opportunity to
get to know the
University of
the Basque
Country
and enjoy our
region,
gifted with a
great variety of
landscapes,
unique culture
and refined
gastronomy*

***APPLY AS
SOON AS
POSSIBLE!**

