

errian ta zabal zazu



Universidad  
del País Vasco

Euskal Herriko  
Unibertsitatea

FACULTY  
OF LABOUR RELATIONS  
AND SOCIAL WORK

UNIVERSITY  
OF THE BASQUE  
COUNTRY

# UNDERGRADUATE COURSES IN THE FACULTY OF LABOUR RELATIONS AND SOCIAL WORK

[www.ehu.eus](http://www.ehu.eus)

## PRESENTATION OF THE CENTRE

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The new Faculty of Labour Relations and Social Work is located in Leioa (Bizkaia Campus) with a section in Vitoria-Gasteiz (Álava Campus). It is the result of the merger of the University College of Labour Relations and the University College of Social Work.

We are the reference centre in the Basque Autonomous Community for the training of professionals in labour relations and social work.

Our participation in projects and forums for reflection and research into socio-employment and social well-being issues is considerable. We are a reference point in university management from the gender and environmental sustainability perspectives. The motto of the Faculty is: For equality and the fair distribution of wealth.

## INFRASTRUCTURE

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The Labour Relations and Human Resources undergraduate course is taught in Leioa, and the Social Work undergraduate course in Vitoria-Gasteiz.

We have all the services needed for quality teaching on both campuses, including computer rooms and areas for autonomous and collaborative study. The centres each have a dining area, and both campuses have cafeterias and university canteens.

## CONTACT

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Faculty of Labour Relations and Social Work

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## MULTILINGUALISM

You can take all core and compulsory subjects in Basque or Spanish. Likewise, both the End-of-Degree Project or the Practicum (work experience) can be done in Basque or Spanish.

The Faculty also participates actively in the Multilingualism Plan designed for the UPV/EHU.

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## MOBILITY PROGRAMMES

We offer you the opportunity to carry out stays in Spanish and foreign universities - either a full academic year or a term - with full recognition of your studies:

- SICUE, in the main universities of the Spanish State
- Erasmus+, in European universities
- UPV/EHU-AL, in universities in South and Central America

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## WORK EXPERIENCE

In the Labour Relations and Human Resources undergraduate course you will have the opportunity to carry out voluntary work experience in the third and fourth years. This must be between 150-300 hours, extendable only one time by another 300 hours. Every 25 hours are calculated as an optional subject credit, up to a maximum of 12 credits.

In the Social Work undergraduate course, work experience is compulsory in the fourth year, and it is done in social institutions and entities.

In all the courses you will take a subject that allows you to gradually get close to professional experience, which ends in the fourth year with external work experience. We offer you more than 300 hours of external work experience and over 250 cooperation agreements with public administrations and social entities in Álava, Bizkaia, Gipuzkoa and neighbouring provinces to the Basque Autonomous Community.

In the Social Work undergraduate course, you will also have the opportunity to do practical work in development cooperation projects.

More than

**300**

work experience placements

More than

**250**

collaboration agreements





## UNDERGRADUATE COURSE IN LABOUR RELATIONS AND HUMAN RESOURCES

### Branch of knowledge: Social and Legal Science

The world of work is undergoing a continuous transformation, even more so after the recent financial crisis: labour relations and employment laws and policies change, as does the organisation of the labour market. The field of Labour Relations and Human Resources is, therefore, both complex and interesting. It always seeks a balance between the different stakeholders: employees and employers, trade unions, employers' associations, etc.

The Labour Relations and Human Resources undergraduate degree will give you the interdisciplinary training you need to understand, interpret and intervene in modern-day employment scenarios. The syllabus consists of the theoretical and technical basis of the organisation of work, personnel management, legal measures governing work, Social Security, intervention in the labour market and the prevention of workplace hazards.

You can specialise in one of these options or itineraries: *Business Management*, *Employment Management and Dual Vocational Training*.

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If you are attracted by the world of work in all its aspects, you are someone sensitive and committed vis-à-vis the social, economic, cultural and political reality around you, and you want to participate in the smooth functioning of the world of work, then the Labour Relations and Human Resources undergraduate course is the place for you.

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### **The degree course will qualify you to...**

deal with, advise and represent clients, negotiate in different areas of labour relations and also develop, control and evaluate management strategies for human resources in companies/other entities and organisations, and develop a social approach that will help you show

informed sensitivity in the face of marginalisation, oppression and social, cultural and gender exclusion in the socio-occupational and employment fields suffered by some individuals and social groups.

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### **Professional opportunities:**

Mainly in the following areas:

- Employment consultancy and management in a trade union or company as a graduate in labour relations
- Legal representation of workers and companies
- Human resources management: HR strategies in companies and organisations, equality plans, ongoing training programmes, etc.
- Preparation and implementation of strategies for getting people into the labour market
- Prevention of workplace hazards
- Public Administration: work inspectorate, safety and health in the workplace, etc.
- Teaching, both in universities or in secondary education and vocational training

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# SYLLABUS

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## FIRST YEAR 60 credits (60 for core subjects)

### 1<sup>st</sup> term

- Labour Law (annual)
- Social and Labour Relations History (annual)
- Civil Law
- Constitutional Law
- The Psychology of Work
- The Sociology of Work

### 2<sup>nd</sup> term

- Financial Accounting
- Business Management I: Business Economics
- Qualitative Techniques for Social Research

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## SECOND YEAR 60 credits (60 for core subjects)

### 1<sup>st</sup> term

- Personnel Management (annual)
- Trade Union Law (annual)
- Social Security Law I
- Introduction to Accounting
- Economic and Tax System
- Quantitative Techniques for Social Research

### 2<sup>nd</sup> term

- Financial Accounting
- Business Management I: Business Economics
- Qualitative Techniques for Social Research

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## THIRD YEAR 60 credits (60 for core subjects)

### 1<sup>st</sup> term

- Workplace Health and Prevention (annual)
- Social Security Law II
- Labour Procedure Law
- Labour Economics
- Business Management II: Work Organisation and Methods

### 2<sup>nd</sup> term

- Socio-occupational policies
- Integrated Practical Work I
- Neogitation Techniques
- Theory and Structure of Labour Relations

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**FOURTH YEAR** 60 credits (48 for optional subjects + 6 for core subjects + 6 for the Final Degree Course Project)

**1<sup>st</sup> term**

- Socio-occupational audit

**Options**

- Analysis of Financial Statements (M1)
- Corporate Tax System (M1)
- Civil Service (M2)
- Globalization and the World of Work (M2)
- Equality Plans and Collective Bargaining (M2)
- Rules and Use of the Basque Language
- Dual Vocational Training Itinerary I (M3)\*

**2<sup>nd</sup> term**

**Options**

- Business Management III: Strategic Management (M1)
- Integrated practical work II (M1)
- Payroll Management (M1)
- Active Employment Policies (M2)
- Prevention of Workplace Hazards in the Organisation of Work (M2)
- Current challenges facing trade unions (M2)
- Communication in the Basque language: The Economy, Companies and Labour Relations
- Dual Vocational Training Itinerary II (M3)\*

**FINAL DEGREE COURSE PROJECT\*\***

\* Only students selected to carry out Dual Vocational Training Itinerary can apply for these optional subjects. The student will be assigned to a company for 1,200 hours during the academic year. He/she will spend 6 hours per day in the company on days when the company is open.

Alternating between theoretical and practical experience will help the student develop skills in line with the post occupied and his/her adaptation to the needs of the companies in our area. Basically, this improves the student's teaching-learning process through individualised support in the company and mentoring by experienced tutors.

\*\* To complete the Dual Vocational Training Itinerary it is necessary to present the End-of-Degree Project linked to your stay in the company.

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**REFERENCES**

- Business management (M1)
- Labour relations management (M2)
- Dual Vocational Training (M3)



## SOCIAL WORK UNDERGRADUATE COURSE

### Branch of knowledge: Social and Legal Science

Lack of resources, dependence, violence, mistreatment, discrimination, together with other difficulties, needs and social problems. These are situations that many people suffer in our society. They require the intervention of professionals who work to achieve social well-being and justice.

The social worker intervenes directly and comprehensively with these individuals and their families, offering them support, information and guidance on their rights and the social resources they can access. Furthermore, intervention with groups and the community is an essential part of our work, as well a research into - and denunciation of- social problems.

The Social Work undergraduate course prepares you for interventions in situations of difficulty, vulnerability or social exclusion. You will acquire knowledge and skills related to the profession and discipline, social services and policies, and existing legal and organisational tools.

You will have the option of specialising in two itineraries: (1) *Intervention and transformation of conflicts* and (2) *Community promotion*.

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**If you are a highly socially aware person who wants to see a fairer and more equal society, are interested in social policies and believe in people's ability to bring about change, do not hesitate, the Social Work undergraduate course is the place for you.**

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### **The degree course will qualify you to...**

Acquire and apply knowledge related to the basis, methodology, models and techniques of social work, with the aim of analysing problem situations, making diagnoses, planning, carrying out and evaluating social work practice with individuals, families, groups and communities; learning about social resources and their legal framework as a basic instrument in professional intervention, and designing, implementing and evaluating projects, programmes, plans and social policies.

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### **Job opportunities:**

In public services (municipal or provincial councils...) or private ones (associations, NGOs...) in a number of areas:

- Social welfare:
- Basic social services, urgent cases, home help...
- Specialised social services aimed at elderly people, women, young children, dependent persons, immigrants, homeless persons, etc.
- Health services: primary healthcare, hospitals, mental health, drug dependence
- Justice: courts, prisons.
- Education, employment, housing
- New areas of intervention: family and community mediation, equality, development cooperation, counseling, social surveys

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# SYLLABUS

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**FIRST YEAR** 60 credits (36 for core subjects + 24 for compulsory subjects)

**1<sup>st</sup> term**

- Anthropology and Social Work
- Basis and Methodology of Social Work
- Social Reality Observatory
- Psychology for Social Work
- Sociology and Social Work

**2<sup>nd</sup> term**

- Citizens and Public Administration
  - Social Work Economics
  - Philosophy and Social Work
  - Basis of Social Services
  - Social and Communication Skills for Social Work
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**SECOND YEAR** 60 credits (24 for core subjects + 36 for compulsory subjects)

**1<sup>st</sup> term**

- Administration of Justice and Social Work
- Quantitative Methodology in Social Research
- Community Social Services
- Intervention techniques in Social Work
- Social Work with Individuals-Families

**2<sup>nd</sup> term**

- Social Structure and Stratification
  - Management and Organisation of Social Welfare Entities
  - Social Resources Observatory
  - Social Psychology for Social Work
  - Social Group Work
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**THIRD YEAR** 60 credits (60 for core subjects)

**1<sup>st</sup> term**

- Qualitative Methodology in Social Research
- Specialised Social Services
- Community Social Work

**2<sup>nd</sup> term**

- An Approach to Professional Practice
- Design and Evaluation of Social Projects
- Social Policy

**Options**

- The Culture of Peace (M1)
- Conflict Transformation Skills (M1)
- Conflict Theory and Analysis (M1)
- Gender Equality (M2)
- Social Participation and Community Development (M2)
- Euskara Araua eta Erabilera

**Options**

- Methods and Techniques for Conflict Transformation (M1)
- Gender Violence: Prevention and Intervention (M1)
- Mechanisms and Process of Social Inclusion-Exclusion (M2)
- Community Prevention (M2)
- Legal Protection in Situations of Vulnerability (M2)

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**FOURTH YEAR** 60 credits (38 for core subjects + 12 for options + 10 Final Degree Course Project)

### 1<sup>st</sup> term

- External work experience: Practicum (annual)
- Educational Supervision and Professional Ethics (annual)

#### Options

- Mediation and Social Work (annual) (M1)
- Socio-Community Facilitation (annual) (M2)
- Komunikazioa Euskaraz: Giza eta Gizarte Zientziak

### 2<sup>nd</sup> term

- External work experience: Practicum (annual)
- Educational Supervision and Professional Ethics (annual)

#### Options

- Mediation and Social Work (annual) (M1)
- Socio-Community Facilitation (annual) (M2)

### END-OF-DEGREE PROJECT

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## REFERENCES

- Endorsement in Intervention and Transformation of Conflicts (M1)
- Endorsement in Community Promotion (M2)

# POSTGRADUATE COURSES

To complete your training you may access, among other things, the following postgraduate courses in the UPV/EHU:

## OFFICIAL MASTER'S COURSE

The Master's in Safety and Health at Work qualifies you to work as an Expert in the Prevention of Workplace Hazards in the following specialities: industrial health, safety in the workplace, ergonomics and psychosociology applied to the workplace.

## OTHER MASTER'S COURSES

- Human Resources and Labour Management

## IN-HOUSE QUALIFICATIONS

- Socio-occupational Auditing and Consultancy
- Socio-sanitary Ethics
- Management and Innovation in Social Services

To consult the full range of postgraduate courses, visit [www.ehu.es/es/web/estudiosdeposgrado-graduondokoikasketak](http://www.ehu.es/es/web/estudiosdeposgrado-graduondokoikasketak)

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