

## HUFFS FACTSHEET FOR STUDENT EXCHANGE PROGRAM Fall 2023 / Spring 2024

Institution Information		
<b>Institution Name</b>	Hankuk University of Foreign Studies (HUFFS), Korea	
<b>Institution Website</b>	Official Website: <a href="http://international.hufs.ac.kr">http://international.hufs.ac.kr</a> International Summer Session: <a href="http://summer.hufs.ac.kr/">http://summer.hufs.ac.kr/</a>	
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Outbound Mobility Coordination (From HUFFS to Partner University)		
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HUFS Internationalization Statistics	
<b>International Partnership</b>	<ul style="list-style-type: none"> <li>- Universities: 563 higher education institutions in 99 countries</li> <li>- Institutions: 67 public/private institutions in 36 countries</li> </ul> <p style="text-align: right;"><i>* As of June 1<sup>st</sup>, 2022</i></p>
<b>Yearly Mobility</b>	<ul style="list-style-type: none"> <li>- Outbound: 1,396 students in 53 countries (in 2022)</li> <li>- Inbound: 861 students in 54 countries (in 2022)</li> </ul>
Instructions for Inbound Mobility Application	
<b>Program Eligibility</b>	Exchange students must have completed at least one semester at their home university at the time of participation in this program and their GPA should be over 2.5 out of 4.0 (or equivalent).
<b>Language Proficiency</b>	<p><b>English</b> For taking classes taught in English one of the following should be met:</p> <ul style="list-style-type: none"> <li>➢ IELTS - overall band score of at least 6.0</li> <li>➢ TOEFL <ul style="list-style-type: none"> <li>■ TOEFL ITP or PBT - 550 or higher</li> <li>■ computer-based(CBT) - 213 or higher</li> <li>■ internet-based(iBT) - 80 or higher</li> </ul> </li> <li>➢ TOEIC - 750 or higher</li> <li>➢ Letter from a university professor familiar both with the expected standards of an English-medium university program and with the student's ability to perform in an English-medium academic atmosphere.</li> </ul> <p><b>Korean</b> For taking classes taught in Korean one of the following should be met:</p> <ul style="list-style-type: none"> <li>➢ TOPIK 3+</li> <li>➢ KLAT 150+ (B2)</li> <li>➢ 15 hours (4-5 classes) of university-level Korean language courses (e.g., Korean 101, 102, 201, 202, 301)</li> <li>➢ HUFS Intensive Korean Program Level 4 Certificate</li> <li>➢ Letter from a university professor familiar both with the expected standards of a Korean-medium university program and with the student's ability to perform in a Korean-medium academic atmosphere.</li> <li>➢ No requirements for taking Intensive Korean Language only</li> </ul>
<b>Benefits for Exchange Students</b>	<ol style="list-style-type: none"> <li>1. Wide range of course selection from any faculty*</li> <li>2. Intensive Korean Language course (Free of Charge in Spring &amp; Fall semester terms)</li> <li>3. Diverse Cultural Activities</li> <li>4. Buddy Program</li> <li>5. Foreign Language Peer Tutoring Scholarship opportunity</li> </ol>

<b>Academic Calendar</b>	<a href="https://exchange.hufs.ac.kr/Overview/Post-Arrival-Timeline">https://exchange.hufs.ac.kr/Overview/Post-Arrival-Timeline</a>
<b>Nomination &amp; Application Period</b>	1. Spring Entry: August 1 - October 30 2. Fall Entry: February 1 - April 30
<b>Semester Dates</b>	1. Spring Semester: March 2 – June 21 2. Fall Semester: September 1 – December 21
<b>New Student Orientation Dates</b>	1. 2023 Spring: Friday, February 24, 2023 2. 2023 Fall: Friday, August 25
<b>Dormitory Check-in &amp; out Dates</b>	1. Spring semester: February 23, June 21 2. Fall semester: August 24, December 21
<b>Required Application Documents</b>	<ol style="list-style-type: none"> <li>1. Supporting documents submitted by Google Form.</li> <li>2. PDF version of Online Exchange Application form: <a href="http://wis.hufs.ac.kr:8989/src08/jsp/fexchange/index.html">http://wis.hufs.ac.kr:8989/src08/jsp/fexchange/index.html</a></li> <li>3. 1 brief essay of personal history and plan of study</li> <li>4. 1 copy of academic transcript</li> <li>5. 1 certificate of current enrollment at home university</li> <li>6. 1 copy of evidence of proficiency in English language or reference letter</li> <li>7. 1 copy of the information page of passport</li> <li>8. Dorm application form (if applying for Dorm)</li> <li>9. Health examination form (Dorm applicants only)*</li> <li>10. 1 photos (3X4cm) with white background color (in JPG file)</li> <li>11. 1 copy of financial statement</li> </ol> <p><i>* All dormitory applicants must send in a scanned copy of completed health form signed by the doctor to reserve dormitory and they must also present the original copy as they check-in at the HUFS dormitory.</i></p>
<b>Admission Package to Partner University</b>	<ol style="list-style-type: none"> <li>1. Letter of Acceptance by HUFS</li> <li>2. Certificate of Admission</li> <li>3. Certificate of Business Registration</li> </ol> <p>Above will be sent via email (PDF version)</p>
<b>Visa Process (REQUIRED)</b>	<p>D-2 VISA (Study Abroad) is REQUIRED before entering Korea.</p> <p>Students can obtain visa at nearest Korean Embassy with the admission package.</p>

<b>Health Insurance (REQUIRED)</b>	<p>Exchange students or their parents/guardians are responsible for the cost of treatment should any medical emergencies arise.</p> <p>Students should bring comprehensive travel and medical insurance before coming to Korea and verify that the insurance policy they carry covers hospitalization and medical care occurring during international travel and sojourns, as well as repatriation to their home country in case of medical emergency.</p>
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### Academic Life at HUFS

<b>Available Courses</b>	<p><b>Exchange students can take diverse courses from different faculty if they meet the language and pre-requisite requirements.</b></p> <p>However, some restrictions do apply:  <b>Restricted Courses for Exchange Students</b></p> <ol style="list-style-type: none"> <li>1. Law School (MA level)</li> <li>2. Dept. of Language &amp; Diplomacy (BA level)</li> <li>3. Dept. Language &amp; Trade (BA level)</li> <li>4. Communicative Languages (BA level elective courses)</li> </ol> <p><b>Semi-Restricted Courses: Business Courses (BA level)</b></p> <p><i>* We are experiencing a high demand for some areas of the courses, especially in <b>College of Business</b>. This means students must be aware that it may be very difficult to register for these courses and there will be <b>No Guarantee</b> for their preferred choices.</i></p> <p><i>* It is student's responsibility to make a backup plan (plan B) or find alternative courses when they make their course plan.</i></p>
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<b>Academic Requirements</b>	<p>The maximum number of credits exchange/visiting students coming to HUFS can take is 18 HUFS credits per semester but usually we recommend them to take 12 - 15 credits.</p>
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<b>HUFS Grading Scale</b>	<p>Regular Semester Course performance is graded on the following 100- point scale.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #003366; color: white;"> <th>Letter Grade</th> <th>Point</th> <th>GPA</th> </tr> </thead> <tbody> <tr><td><b>A+</b></td><td>95-100</td><td>4.5</td></tr> <tr><td><b>A0</b></td><td>90-100</td><td>4.0</td></tr> <tr><td><b>B+</b></td><td>85-89</td><td>3.5</td></tr> <tr><td><b>B0</b></td><td>80-84</td><td>3.0</td></tr> <tr><td><b>C+</b></td><td>75-79</td><td>2.5</td></tr> <tr><td><b>C0</b></td><td>70-74</td><td>2.0</td></tr> <tr><td><b>D+</b></td><td>65-69</td><td>1.5</td></tr> <tr><td><b>D0</b></td><td>60-64</td><td>1.0</td></tr> <tr><td><b>F</b></td><td>&lt;59</td><td>0</td></tr> </tbody> </table>	Letter Grade	Point	GPA	<b>A+</b>	95-100	4.5	<b>A0</b>	90-100	4.0	<b>B+</b>	85-89	3.5	<b>B0</b>	80-84	3.0	<b>C+</b>	75-79	2.5	<b>C0</b>	70-74	2.0	<b>D+</b>	65-69	1.5	<b>D0</b>	60-64	1.0	<b>F</b>	<59	0
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<b>Housing</b>	Double occupancy dormitory (on and off campus dormitory)
<b>Tuition Fee</b>	<p>The tuition fee will be fully waived for exchange students during the fall and spring regular semester periods.</p> <p>In case a student wishes to take the <b>Intensive Korean Language Program</b>, which is a 200 hour certificate program and is not part of the regular semester courses, it will be provided free of charge during the fall and spring semesters. For the winter and/or summer term, a student can take the program at his/her own expense at 30% discounted rate.</p>
<b>Currency at HUFS</b>	Korean WON (USD \$1 = approximately 1,200 Won)
<b>Enrollment as of 2022</b>	3,300 international students on both the Seoul and Global (located in Yongin city) campuses.
<b>Coordinator's Guide</b>	<a href="https://coordinatorguide.hufs.ac.kr">https://coordinatorguide.hufs.ac.kr</a>
<b>Pre-arrive Guide for Incoming Students</b>	<a href="https://exchange.hufs.ac.kr/">https://exchange.hufs.ac.kr/</a>